



**GOVT OF ASSAM
OFFICE OF THE CIRCLE OFFICER,
BALIJANA REVENUE CIRCLE, GOALPARA**

No.BJC.9/2015/3245,

Dated Goalpara the 06th January, 2016

To,

All the Citizen under,
Goalpara Municipality, Goalpara.

Sub: Supporting documents/ proof of performance.

Respected Sir/Madam,

In inviting a reference to the subject cited above, I would like to inform you that the supporting documents/proofs of performance as a Circle Officer Balijana Revenue Circle as well as Executive Office, Goalpara Municipality as follows –

**A ROUGH EVALUATION OF MY 12(TWELVE) MONTHS PERFORMANCE AS
EXECUTIVE OFFICER, GOALPARA MUNICIPALITY**

1. I have taken over charge as Executive Officer of Goalpara Municipality on 16/09/2014. Having taken over charge, I found a meagre amount of municipal fund with which nothing could be done instantaneously. The whole revenue collection was left unheeded for reasons best known to those concerned.
2. However, as part of my fund raising effort, I have introduced computerized tax collection system starting w.e.f. 13/11/2014 whereby a tremendous motivation took place and as a result a huge amount of revenue collection has been generated day by day with the result that an astounding amount of Rs.2,21,59,249/- (Rupees two crore twenty one lacs fifty nine thousand two hundred forty nine) only has so far been collected within 12(twelve) months which could not be done during the last 5(five) years of elected body. They had collected an amount of Rs.2,04,33,992/- (Rupees two crore four lacs thirty three thousand nine hundred ninety two) only w.e.f. 2009 to 2014. (Photo profile enclosed herewith).
3. Activities under MANASA :

Shri J.V.N. Subramanyam, IAS, Deputy Commissioner, Goalpara inaugurated the MANASA programme on 08/12/2014 at initiative of Executive Officer, Goalpara Municipality. (Photo profile enclosed herewith)
4. The special drive in cleanliness programme launched by the Goalpara Municipality from New Market area to Haseela Bus Terminus where all Govt. offices, all leading citizens, all business establishment and public from all walks of life participated in the programme on 21/12/2014. (Photo profile enclosed herewith)
5. Regular basis cleanliness drive is started at 7 AM each morning upto 2PM of the day except Sunday under MANASA within the periphery of 19 Nos. of Wards. Before my taking over charge as Executive Officer of Goalpara Municipality, this municipality had only 30 Nos. of Safai Karmacharis and 23 Nos. of Sweepers. But after my taking over as Executive Officer of Goalpara Municipality, Safai Karmacharis have been increased to 60 Nos. and Sweepers are increased to 40 Nos. As a result of which the collection of garbage can be done on regular basis from 19Nos. of Wards in a big volume rate. (Photo profile enclosed herewith)
6. Before starting the last rainy season, all the conservancy staff of this Municipality as well as additional labourers were engaged as per the direction of the Deputy Commissioner, Goalpara to clear all storm drainage under 19Nos. of Wards of this Municipality; as a result of which during the rain falling days artificial flood like situation could not be faced by this locality. Some images shown herewith which are collected during the days of cleaning of storm drainage.
7. After launching MANASA programme in the state, Goalpara Municipality did not have any dustbin system for collection of garbage. After taking the charge of this municipality as Executive Officer, 170 Nos. of dustbins have been installed at 19Nos. of Wards in various size. Every morning the conservancy staff collect garbage and solid waste from this dustbin. This Municipality also introduces 12 Nos. of Tricycles for collection of garbage from households under 19Nos. of Wards at regular basis. (Photo profile enclosed herewith)

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8. It is to be noted that 70 Nos. of Street name plates with a direction towards the bylane are installed under 19Nos. of Wards. (Photo profile enclosed herewith)
9. As per the instruction of Deputy Commissioner, Goalpara, the World Environment Day & Green Plantation Programme was observed on 5th June,2015 at Goalpara Municipality area where 1500 Nos. of tree protection green colour iron rings were posted in main roadside and bylane area under this Municipality. In addition to this 26000 Nos. of green saplings most of which are of different variety of fruits also distributed to the household of this Municipality as a part of World Environment Day where all Govt. offices, all leading citizens, college/school students and people from walks of life were participated. (Photo profile enclosed herewith)
10. New commercial market building has already been constructed at the heart of Goalpara Town which is presently ready for opening. (Photo profile enclosed herewith)
11. Haseela Bus Terminus is completed which is the only Bus Terminus of Goalpara district and which will be opened for public use very soon. (Photo profile enclosed herewith)
12. Goalpara Municipality office building is now completed from where all the staff/branches of this municipality are working and all the branches of this municipality are connected with computer LAN connection. And the Municipality office is decorated with furnitures, intercom system with modern outlook. (Photo profile enclosed herewith)
13. After taking over my charge as Executive Officer of Goalpara Municipality, following Solid Waste Management Equipments have been purchased as part of MANASA as mentioned below :
 - (i) Open Drain Cleaning Machine
 - (ii) Covered Drain Cleaning Machine
 - (iii) Skid Steer Loader with back hoe.
 - (iv) TATA LPK 407
 - (v) 2 Nos. of 39 HP Tractors
 - (vi) 5 Nos. of Hydraulic Tractor Tailors
 (Photo profile enclosed herewith)
14. In Goalpara Municipality area, for the first time 50Nos. of Sodium Vapour Street Light, 160 Nos. of CFL Street Light, 228 Nos. of LED Street Lights are installed at main roadside. (Some images are shown herewith)
15. Public Facilitation Centre is prepared and has started working successfully w.e.f. 04/07/2015 for public service delivery where Public Grievance Redressal Software is also installed as part of Digital India Week.
16. Shri M.G.V.K. Bhanu, IAS, Add. Chief Secretary to the Govt. of Assam, Home & Political Department, C.M. Secretariat Department visited Goalpara Municipality on 02/08/2015 to take stock of the present status of MANASA activities under this Municipality and he also visited the newly constructed Conference Hall of Goalpara Municipality Office which is constructed purely from Municipality fund. (Photo profile enclosed herewith)
17. ENVIRON- An NGO in Guwahati shall be engaged in 2 (Two) Nos. of wards of this Municipality as a Pilot Project for segregation of Bio-degradable waste, Non bio-degradable waste at household level and community level. ENVIRON is now functional in this municipality at Ward No. 6 and Ward No. 16.
18. For the first time, Goalpara Municipality will introduce e-toilets in main market area as we know public toilet is a big problem in our country. Now, an innovative solution is created to solve this problem. The latest in the row and toilet innovation is the e-toilets.
19. It is also decided that Bus-Q-stand shall be constructed in main important points/location for public use those passenger who are waiting for public Bus/Auto/Tempo.
20. In my period as Executive Officer, order has already been placed to purchase one Garbage Compactor on 1109 TATA LPT(Cab chasis) along with 60 Nos. of four wheelie galvanized dustbin, 1(One) Sky lifter on TATA Super ACE Mint and 24 Nos. of Hydraulic Tricycle for collection of garbage as well as solid waste from 19 Nos. of Wards.
21. All conservancy staff including sweepers are provided with 2(two) sets of uniforms, rain coat and jackets, helmets, gumboots, hand gloves with necessary instruments for cleaning garbage and solid waste. All these conservancy staff are also covered by accident and health insurance policy. (Photo profile enclosed herewith)

22. In the month of February, 2015, a meeting was held in the Conference Hall of D.C's office, Goalpara under the presidentship of Deputy Commissioner, Goalpara Shri J.V.N. Subramanyam, IAS where all business establishments were present and one resolution was passed there to colour blue all shops of the Goalpara Town and ultimately the complete town is converted, as a result into blue city. (Photo profile enclosed herewith)
23. Auto rickshaw/Tempos were so long plying here and there in the main road of Goalpara Town as a traffic hazard which required to be controlled for the safety of vehicle movement at the main road of this municipality area. So, parking places have been developed for Auto/Tempo(s) in BOC point, Beltola Bazar and Iddgah Tiniali which will be functional very soon.
24. Development activities are going on full-swing at this Municipality for construction of culvert, roads etc. under the Head of BRGF, DDP, 4th Finance and even locally raising municipality fund is also involved for development activities.

Last but not the least, it has to be mentioned that Shri J.V.N. Subramanyam, IAS, Deputy Commissioner, Goalpara regularly visits & monitors in the morning time all the cleanliness activities & development activities which are going on under this municipality at a very short interval of days.

This is for favour of your kind information and necessary action.

Encl : All photo profile of eviction operation
as well as activities under Goalpara Municipality

Yours faithfully,

Sd/-
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Goalpara
&
Executive Officer,
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